

Peripatetic Lessons Parent Policy

Please find below a series of bullet points that outline the policy for instrumental music lessons. This information is designed to help you understand what you need to do, to get the most out of your son/daughter's instrumental lessons and enable the system to work well for everyone. Please take some time to read this information and discuss with your son/daughter. If you have any questions, please feel free to contact me on the email address at the bottom of the page.

Instrumental lessons will start in the second week of term.

- The instrumental timetables are situated on the noticeboard in Expressive Arts opposite the Music Office.
- Children are expected to read through the timetable and make a note. It is advised that the children look at the noticeboard on the morning of their lesson to check if there have been any alterations from the instrumental teacher.
- Instrumental lessons are rotated so that the pupils do not miss the same academic lessons each week. Break and lunch are included in the timetables and the pupils are expected to remember at these times.
- Instrumental teachers will try and adapt the timetable if they are given enough notice, but it is the responsibility of the pupil to advise the teacher before the day of their lesson.
- Instrumental teachers will send a runner to fetch a pupil that has forgotten a lesson, and a notification will go to the tutor and the parent if they have to be sent for 3 times in succession.
- Payment to the Finance Office must be made by the date specified in the letter requesting payment for the next term. If payment is not received by that date it will be assumed that the place can be used for a pupil on the waiting list. The pupil will be unable to resume lessons until the term after the term for which payment had originally been requested.
- If the pupil does not wish to continue with music lessons parents should advise the Finance Office and the music teacher as soon as possible. Where payment has already been made for the term (3 months of lessons), if the notice precedes the half term holiday a refund for the second half of the term will be made, less an administration charge. If the notice is during the second half of the term no refund will be made.
- The cost of music lessons will be reviewed and adjustments applied each January in line with payroll costs for peripatetic teachers.

Any queries regarding instrumental lessons should firstly be addressed to d.cook@deerparkschool.net