

27 January 2012

## **Letter to All Parents and Guardians**

Dear Parent(s)/Guardian(s)

### **Re Partnership Governor Vacancy**

In addition to our vacancies for parent governors, we have a vacancy for a Partnership Governor that we need to fill. Partnership Governors are members of the community served by the school who are committed to the good government and success of the school.

**Please note that parents of pupils and employees of the school or Local Authority are not eligible to be Partnership Governors.** but we would welcome nominations from parents of any person from the local community. We would particularly welcome nominations from candidates with a background in Human Resources, Wellbeing or Health.

The Governing Body's main tasks are to support the school, ensure that pupils receive high quality education and plan for future development and improvement.

Governors have a general responsibility for setting the policy and direction to be followed by the School, for seeing that it is run effectively, that it is acting within the framework set by the law, so that it provides the best possible education for all its pupils. Detailed decisions are matters for the Headteacher.

Parents are invited to nominate a candidate for the vacant post. A nomination form is attached.

Nominations should be sent to me as the returning officer at the School by **noon on 22 February.** Nominees are invited to provide brief biographical information in support of their case, on the nomination form. If there are more nominations than vacancies, the Full Governing Body will consider the nominations and make a decision as to which applicant will fill the role. All applicants will be informed as to the reason for this decision.

For your information, the Full Governing Body normally meets 4 times a year usually on Wednesdays or Thursdays at 6pm. It is supported by 4 standing committees Curriculum, Personnel, Resources and Admissions. The first three committees meet three times a year, whilst the Admissions Committee meets twice a year.

Committee meetings are held on Wednesdays, with a few held on Thursdays. All meetings are held at 6.00pm. Each governor is expected to serve on at least one committee.

All Governors are required upon appointment to become Members and Directors of the academy company that owns and has the legal responsibility for the school. For further information for prospective governors, you may like to look at the Gloucestershire County Council website [www.gloucestershire.gov.uk/schoolsnet/governors](http://www.gloucestershire.gov.uk/schoolsnet/governors)

Please note that for the protection of children all governor appointments are subject to a vetting process and identity check. We look forward to receiving your nominations.

Yours sincerely

Mrs Kathy Jackson  
**Clerk to the Governors**