

1 October 2009

Letter to All Year 11 Parents

Dear Parent/Guardian

Parent/Tutor/Mentor Meeting on Wednesday 4 November 2009

I invite you and your child to a Parent/Tutor/Mentor meeting on Wednesday 4 November. During the evening we plan to share prior attainment estimates and initial teacher forecasts. Meeting in this way offers a superb opportunity to focus on practical strategies towards securing success in Year 11 and support your child in achieving their goals during their remaining time at Cirencester Deer Park School. With the GCSE year being such a crucial one, we hope to see as many parents and pupils as possible at this important event.

We will endeavour to keep to time and your punctuality would be appreciated. If a tutor does get behind we would ask for your patience as they will get to you in turn. Please indicate below a preferred slot in which to have your 15 minute meeting. Wherever possible we will try to accommodate a time for your appointment within your preferred time slot and we will then inform you of your allocated time.

I look forward to welcoming you on 4 November. In the meantime, should you have any specific concerns regarding your child’s learning, please do not hesitate to contact either the Key Stage 4 Pastoral Team or the subject teacher directly.

Please complete and return the reply slip below by Friday 9 October.

Yours sincerely

David Clarke
Head of Key Stage 4

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Reply Slip – Please return to Mrs Selby in the Secretaries’ Office by Friday 9 October 2009

I*/We* plan to come to the Parent/Tutor/Mentor meeting on Wednesday 4 November 2009

Child’s Name: Tutor Group:

I*/We* would like an appointment between:

To ensure we can schedule a time convenient to you, please rank the time slots in order of preference (1 = the ideal time, 2 = your second choice)					
6.00 – 7.00 pm		7.00 – 8.00 pm		8.00 – 8.30 pm	

Signed:
(Parent/Guardian)

*** Please delete as appropriate**