

## **To the Parents/Guardians of Year 11 Pupils**

18 January 2012

Dear Parent/Guardian

### **Year 11 Parents' Evening – Thursday 2 February 2012**

Following the publication of the Year 11 mock results and the latest interim grades there will be a Parents' Evening on Thursday 2 February. This will be an opportunity to discuss your child's progress and to get advice on the best way to approach the final run into the summer exams and controlled assessments with individual subject teachers.

Ms Jane Coull, SENCO (Learning Support) will be running a drop in session from 6.00 – 7.00pm in the PLC for anyone wishing to discuss support with exams.

As well as being a key period in your child's academic study this is an important period in your child's decision making for the future. Additional information and guidance will be available on the night from a member of the Careers Service. In addition, Libby Reed from Cirencester College will be on hand to offer advice and guidance about available courses and applications.

An appointment system will operate in order to avoid unnecessary queuing. An appointment card will be issued by Tutors and pupils will see their teachers during lessons and write down an agreed appointment. Appointments can be made between 6.00pm and 8.30pm. It might help if you suggest the earliest time you can make by marking this on the appointment card.

Some teachers have more than one Year 11 class and will find it difficult to see all parents. If you are unable to see a particular teacher, you may contact staff by email; addresses can be found on the school website.

Please sign the appointment card and ask your child to show this to their Tutor so that we can check that you have received all the information. Your child is very welcome to accompany you on the night, but please bring the card with you as this shows where staff will be. If you have any queries, please do not hesitate to contact us.

We look forward to seeing you on 2 February 2012.

Yours sincerely

James Johnson  
**Head of Key Stage 4**