

18 May 2010

Letter to All Parents and Guardians

Dear Parent(s)/Guardian(s)

Re Partnership Governor Vacancies

Due to two Governors coming to the end of their term of office, we have two vacancies for Partnership Governors that we need to fill. The four-year term of office would start from 1 September 2010. Partnership Governors are members of the community served by the school who are committed to the good government and success of the school.

Please note that parents of pupils and employees of the school or Local Authority are not eligible to be Partnership Governors. but we would welcome nominations from parents of any person from the local community. We would particularly welcome nominations from candidates with a background in Finance.

The Governing Body's main tasks are to support the school, ensure that pupils receive high quality education and plan for future development and improvement.

Governors have a general responsibility for setting the policy and direction to be followed by the School, for seeing that it is run effectively, that it is acting within the framework set by the law, so that it provides the best possible education for all its pupils. Detailed decisions are matters for the Headteacher.

Parents are invited to nominate a candidate for the vacant post. A nomination form is overleaf.

Nominations should be sent to me as the returning officer at the School by **noon on Monday 21 June 2010.** Nominees are invited to provide brief biographical information in support of their case, on the nomination form. If there are more nominations than vacancies, the Full Governing Body will consider the nominations and make a decision as to which applicant will fill the role. All applicants will be informed as to the reason for this decision.

For your information, the Full Governing Body normally meets 4 times a year usually on Wednesdays or Thursdays at 6pm. It is supported by 4 standing committees Curriculum, Personnel, Resources and Admissions. The first three committees meet three times a year, whilst the Admissions Committee meets twice a year.

Committee meetings are held on Wednesdays, with a few held on Thursdays. All meetings are held at 6.00pm. Each governor is expected to serve on at least one committee.

For further information for prospective governors, you may like to look at the Gloucestershire County Council website www.gloucestershire.gov.uk/governors.

Please note that for the protection of children all governor appointments are subject to a vetting process and identity check. We look forward to receiving your nominations.

Yours sincerely

Mrs Kathy Jackson
Clerk to the Governors